**Call to Order & Introductions 6:31 – 9 people present**

**Principal Report - Mr. Hansen, Principal**

* Fit for the Future Task Force – The district has purchased some potential sites for elementary schools (Blaine & Ramsey). The district will be having community meetings in May to answer questions and gather input about initial construction plans. The meetings will be open house format from 6:30pm to 8pm and include a short 15 minute presentation starting at 6:35 pm.
  + Wednesday May 17 Champlin Park High School cafeteria
  + Thursday May 18 Coon Rapids High School cafeteria
  + Wednesday May 24 Andover High School cafeteria
  + Thursday May 25 Anoka High School cafeteria
  + Tuesday May 30 Blaine High School cafeteria
* Track and Field on Friday May 19th with volunteer appreciation breakfast that morning
* 715 students at start of this school year with 755 students currently. Jefferson’s DCD program is currently very full.
* Jefferson is in the process of becoming a school wide title school. Our free/reduced lunch population is at 42-43%. We qualify as a school wide title school once we are over 40%.

**CCAC Update – Meeting Highlights – Jessica Wegener**

* Reviewed Title I parent and family engagement plan.  1% of title funds need to be set-aside for this purpose.  The goal is to provide contact points and educational opportunities for parents that leverage title funds.  Jefferson is a targeted assistance school.
* Discussed Middle School priorities and transition for elementary students.  WEB groups (Where Everyone Belongs) have been very successful.  There has been a change to curriculum teams, which has been helpful.  They also met as grade level teams to discuss students before school.  Homeroom is 25 minutes a day, which includes time for character education and interventions.
* Currently reviewing registration guides and providing feedback to make them better.

**Volunteer Report - Cory Knapp, VSC**

|  |  |
| --- | --- |
| **Number of Volunteers & Hours**  -385 approved volunteers (256 active volunteers)  -2631 volunteer hours so far | **Upcoming projects**  -Track & Field Day May 19 – still need more volunteers!  -Volunteer Appreciation Breakfast May 19  -5th grade party June 2  -4th grade field trip – MN Zoo June 5  -2nd grade field trip – Science Museum June 6  -Kindergarten field trip – Cub Foods, Andover Lanes, Lions Park June 6 |

**Fundraiser Updates**

* **Square1 Art - Alex Olson**
  + 154 orders with a 21.42% participation rate
  + Products amounted to approximately $4500 with profit approximately $1500
  + Suggestion for next year: Have a volunteer committee for sorting and checking orders once they are delivered to the school

**Event Updates**

* **VIP Breakfast Recap - Jessica Wegener**
  + 260 students and guests attended
  + Cub donated a $50 gift card and Costco a $25 gift card
  + Total Income: $780.00, Total Expenses: $643.64, Net: $136.36

**Staff Appreciation Week 5/1 – 5/5 - Missy Persaud**

* The week was a success.
* For the future, might need more help from volunteers since board members are working during the day.

**PTO By-Law Review Recommendations & Vote - Jessica Wegener**

* By-laws were reviewed with the changes made by the committee.
* By-laws were approved.

**Playground Equipment Installation Update - Mr. Hansen, Principal**

* Hoping to have installed by end of May. There was an issue with installation due to an unknown manhole cover in the original spot chosen. A new location had to be chosen which set the installation back.

**Treasurer’s Report - Missy Persaud**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Beginning Balance** | **$8,432.57** | **4/10/2017** |  |  |
| **Ending Balance** | **$6,318.23** | **5/9/2017** |  |  |
| **Cash Activity** | **Total** | **Expense** | **Income** | **Additional Comments/Details** |
| Scholarship | (1,000.00) | (1,000.00) |  |  |
| Teacher Reimbursement | (658.58) | (658.58) |  |  |
| 5th Grade Party | (500.00) | (500.00) |  |  |
| School Fundraisers | (200.00) | (200.00) |  |  |
| VIP | 244.24 | (535.76) | 780.00 |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | $(2,114.34) | $ (2,894.34) | $ 780.00 |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Outstanding Items** |  |  |  |  |
| Movie Nights |  | $(33.24) |  |  |
| Teacher reimbursement |  | $(100.00) |  |  |
| Volunteer Apprecation |  | $(48.16) |  | Waiting on checks |
| Choir T-Shirts |  | $(200.00) |  | Waiting on checks |
| Arts & Academics |  | $(54.98) |  | Waiting on checks |
| VIP |  | $(113.88) |  | Waiting on checks |
| Staff Appreciation |  |  |  | Waiting on checks |
| Square1 |  |  | $1,531.62 |  |
| Smencils |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Grand Total |  | $ (550.26) | $1,531.62 |  |

Cash Balance **$7,299.59**

* **End of year payout**
  + Motion passes to reserve $2500 as startup for next year and to disperse the remaining funds to the school in end of June. Mr. Hansen says the school is planning to use funds towards ipads/chromebooks.

**Jefferson Scholarship Award Recipients – Alex Olson**

* 2 Blaine High School students received a scholarship from the Jefferson PTO. The students were chosen by a committee that review the applications.
* Recipients were Jesse Cole and Lauren Hargrove

**PTO Board Member Nominations & Vote - Jessica Wegener**

* Vote took place on the board members for next year. They are as follows:
  + **President**: Jessica Wegener
  + **Vice** **President**: Dan Mades
  + **Treasurer**: Mindy Janssen
  + **Secretary**: Daphne Dokter

**Approval of March 2017 Meeting Minutes - Adriann Kell**

* Minutes were approved with no edits.

**Recognition & Year End Recap - Jessica Wegener**

* Purchase of new playground equipment while continuing to fund all annual activities
* Continued to reduce costs for student events through donations and cost management
* Helped teachers to raise almost $2500 in funds for classrooms through event concessions in addition to setting aside $5000 available for all teachers
* Continued to offer educational opportunities for parents at PTO meetings
* Gave away over a thousand dollars in prizes and raffle items at numerous events (much of which were donated)
* Gave away hundreds of books to help build at-home libraries
* Strengthened school community (strong attendance at all events)

**Parent/Teacher Open Forum - All**

**Adjournment 8:09**

**2016/2017 PTO Board Members**

Jessica Wegener      President

Alex Olson                Vice President

Missy Persaud          Treasurer

Adriann Kell              Secretary